



## WEDDING BOOKING FORM

Please return the completed form together with the deposit of £150 required to secure the date to:

picturewales.com, The Beacon Centre, Harrison Drive, St Mellons, Cardiff CF3 0PJ

Please make cheques payable to Mr S. R. Davies.

Brides Name:
Grooms Name:
Contact Address:
Postcode:
Telephone number:
Mobile Number:
Email Address:
Wedding Date:
Time of Ceremony:
Church or Civil Ceremony Name & Address (please provide name and number of coordinator)
Time of Reception:
Reception Venue Name & Address (please provide name and number of coordinator)
Time meal is planned for:
Number of Bridesmaids and/or Page Boys including names:
Number of Ushers, Best man including names:
Number of guests at wedding:
Any additional information:

**PACKAGE OPTIONS:**

Please note your chosen package and list any additional options required below.

Photography Package Option:
Additional Options Required:
Total Package Price:
Additional Information:

**Please read the terms and conditions on the following page before signing.**

We hereby confirm the above booking for wedding photography and have read and agree to abide by the terms and conditions provided. We understand that the terms of this agreement cannot be changed unless otherwise agreed by both parties in writing.

**By signing this agreement both partners understand and agree to be bound by the contract.**

**Signatures of both parties:** \_\_\_\_\_

**Print Names:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## TERMS AND CONDITIONS:

1. Unless already discussed, A non-refundable payment of £150 made payable to Mr S R Davies is required at the time of booking, once cleared, picturewales.com will be your sole photographers and will not book any other weddings on that day. Dates are only reserved once this payment is received.
2. The final balance for photographic services is payable when the album or cd of photos is delivered to you. It is your responsibility to pay your photographer when payment is due. Late payment of the final balance constitutes a breach of contract from the client. A late payment fee will be charged at £50.
3. picturewales.com cannot hold your date without the deposit.
4. All prices and packages are subject to change. Prices are adjusted periodically; future bookings will be priced at the time of booking.
5. Future re-orders will be charged at the present days prices.
6. picturewales.com will recover the cost of accommodation expenses and petrol where the ceremony is at a distance of 100 miles. It may be necessary to travel on the evening prior to the wedding to avoid traffic and other problems. It may also be necessary to stay overnight where a wedding runs late. The cost of accommodation shall be reimbursed from the client with regards to late and distant weddings.
7. No additional travelling expenses will be incurred unless previously stated.
8. picturewales.com requests the Bride and Groom's permission to use the digital images and reproductions for the photographer's website, displays, samples and self promotional advertising. By signing this contract, picturewales.com has your consent to this model release.
9. Photography over the time agreed will be charged at £50.00 per hour and invoiced to the client, payable within 30 days.
10. picturewales.com shall be the exclusive photographer retained by the client.
11. It is our duty to provide you with a unique service.
12. Copyright law assigns the copyright of all imagery to picturewales.com. You will be provided with a CD or DVD media which will include all edited high res images. The media will be fully unlocked for you to reprint images at your leisure.
13. If picturewales.com has to cancel this contract for reasons beyond their control their liability shall be limited to a full refund of all monies paid. The client may cancel this contract at any time by giving written notice, however, the deposit is non-refundable due to loss of business for picturewales.com.
14. Should a client reschedule their wedding date, they should inform picturewales.com in writing. This would be classed as a cancellation and a new booking form would need to be drawn up. Your deposit will be transferable to your new date. In the event of a scheduled wedding not taking place due to unforeseen circumstances, no money will be refunded. Should the client wish to reschedule the wedding, then this is seen as a new booking. Full payment is required.
15. picturewales.com shall be granted artistic and creative licence in relation to the choice of locations and poses used. The photographers judgement on photographic style and number of photographs taken, shall be deemed correct. Due to changes of weather and the availability and willingness of subjects, picturewales.com will do their best to honour our requested photographs but do not undertake to guarantee any specific picture nor incorporate any specific background, location or group.
16. picturewales.com will not be held responsible for the lack of coverage caused by the bride and groom, wedding party, guests, not being on time or interfering or restricting the photographer's duties.
17. Family and friends are permitted to take photographs as long as they do not disturb, disrupt or interfere with the photographer's duties.
18. picturewales.com will not be held responsible for the church, reception, hotel etc having restrictions that prevent images from being taken.
19. Any announcement made that will affect your photography and the day, timings, venue etc should be notified as soon as possible in writing to picturewales.com.
20. Any circumstances not brought to the attention that affect the outcome of the wedding will not be the responsibility of picturewales.com.
21. Any complaints should be raised by the client with picturewales.com in writing. We endeavour to respond to any complaint within 48 hours.
22. All digital files will be archived for a period of 4 weeks after the date of the wedding.
23. All re-orders shall be an extension of this licence.
24. All re-orders must be paid for in full prior to orders being dispatched.
25. picturewales.com accepts no responsibility for the reliability of the post. We cannot be held responsible for loss or damage of mail, prints, books and disks etc that are sent through the post. A courier service can be arranged; the client shall reimburse charges incurred by picturewales.com.
26. It is advisable that you make a copy of your booking form for your own benefit.
27. picturewales.com accepts no responsibility for the slight colour change from proofing to final completed images. Under no circumstances can we guarantee that the colour of proofs and the final images in the book will be exactly the same. We will not replace books due to slight differences in colour, as this is not considered to be a manufacturing fault.
28. The books should be handled with care. In case of mishandling or negligence, books may be repaired or replaced at the client's expense.
29. picturewales.com takes no responsibility for the deterioration of photographs and books due to improper care and handling. All books and prints should be stored flat in a cool area away from heat and direct sunlight.
30. All of the above agreements apply to all of our work and books.
31. Terms and conditions are subject to change at any time.